

## **Board Meeting: 16 September 2026**

### **Summary Report to be used when sharing with members.**

This was an online Quarterly Board meeting.

- **CEO Report** – The report provided Board members with an update of “traffic light” metrics within the Trust including progress on activities associated with the Strategic Plan. Following a disappointing turnout at the recent hustings for the recruitment of trustees, there was discussion about ways of publicising and improving their attractiveness in future. There was also discussion about potential options for arranging a future festival.
- **TATTL** – The Board agreed revised arrangements for working with its 100% owned trading company (TATTL) subject to clarity about certain responsibilities and boundaries. The next review will also include further financial and legal advice on the relationship between TATTL and the Trust to ensure that the Trust fully complies with all requirements.
- **Council** – The Board was reminded that a review of the AGM timetable for 2027 will be conducted by the Governance Committee and it was agreed that the review should include an adequate timescale for the Council to consider potential issues coming up at the AGM, as well as provide a timely contribution to the following year’s business planning cycle.
- **DSU Project Update** – Members heard that the discovery phase of the Digital Services for u3as project had been completed, but that further work still needs to be done to establish the solution that best meets the needs of u3as. Budget approval was granted for a project manager and digital partner to support this work, a proposal for next steps will be presented to the Board by the end of the year. In the meantime, the Board agreed the budget and next stages for delivering the Trust’s Customer Relations Management (CRM) system.
- **AGM Resolution and Amendments** – The Board determined and ratified its approach to the original resolution and amendments submitted to the October AGM. The Board also approved the content of the 2025/26 Annual Report and Accounts, subject to final checks.
- **Board and Council Development** – Following a plenary session with trustees, Council Representatives and senior staff in July, arrangements were confirmed for a working party of representatives of each of the elements in the Trust to clarify roles and set out arrangements for improving the effectiveness of the Trust. The working group will report to the Board in December.
- **Application of VAT Rules** – Members considered a report about the VAT underpayment and its impact in relation to the serious incident reporting requirements to the Charity Commission. Board members recognised that some issues still required clarification and calculation, and they deferred a decision until further clarification is provided.
- **Reports for Information and Approval of Policies** – Financial Reports for Q1 were received which showed a small deficit against budget. Reports from TATTL, the Council, and the Governance and Finance Committees were also received. Trust policies relating to Complaints, Trust volunteers and Data Protection were also approved. The policies all apply within the context of the Trust, to staff, trust volunteers, trustees and council representatives.

**Please note that official minutes are the true record of discussions and decisions taken at Board meetings. This is a brief summary of the main topics discussed and should not be taken as an authoritative statement. If you require any further detail about any item, please contact the CEO.**

**AW/16/9/26**